

APPENDIX 1



**Trustees' Annual Report for the period**

|      |     | Period start date |      |    |     |       | Period end date |  |  |
|------|-----|-------------------|------|----|-----|-------|-----------------|--|--|
| From | Day | Month             | Year | To | Day | Month | Year            |  |  |
|      | 01  | 05                | 2019 |    | 30  | 04    | 2020            |  |  |

Office of the Scottish Charity Regulator

**Reference and administration details**

|  |   |
|--|---|
| <b>Charity name</b>                    | Kinlochard Village Hall (SCIO)  |
| <b>Other names charity is known by</b> | KVH (SCIO)  |
| <b>Registered charity number</b>       | SC 024887   |
| <b>Charity's principal address</b>     | The Secretary<br>Loch Ard Cottage<br>Kinlochard<br>Stirling<br>Postcode FK8 3TL |

**Names of the charity trustees on date of approval of Trustees' Annual Report**

|    | Trustee name       | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------|-----------------|-----------------------------------|---|
| 1  | Fiona McLean       | Chair           |                                   |   |
| 2  | James Murray Brown | Treasurer       |                                   |   |
| 3  | Katy Lamb          | Secretary       |                                   |   |
| 4  | Colin Boyd         |                 |                                   |   |
| 5  | Ann Boyd           |                 |                                   |   |
| 6  | Gregor Wood        |                 |                                   |   |
| 7  | Jane Jackson       |                 |                                   |   |
| 8  | Maggie Smith       |                 |                                   |   |
| 9  | Nigel Bonnett      |                 |                                   |   |
| 10 | Fergus Wood        |                 |                                   |   |
| 11 | Peter Clough       |                 |                                   |   |
| 12 | Shirley Leek       |                 |                                   |   |
| 13 | Sandy Boyle        |                 | 26 <sup>th</sup> February 2020    | KVH Trustees  |
| 14 |                    |                 |                                   |   |
| 15 |                    |                 |                                   |   |
| 16 |                    |                 |                                   |   |
| 17 |                    |                 |                                   |   |
| 18 |                    |                 |                                   |   |
| 19 |                    |                 |                                   |   |
| 20 |                    |                 |                                   |   |

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |

## Structure, governance and management

Type of governing document

SCIO (Scottish Charitable Incorporated Organisation)

Trustee recruitment and appointment

Trustees are recruited from within the Kinlochard community  
 Their appointment is by members of the community at the AGM  
 Vacancies arising throughout the year are filled by members of the community appointed by the Trustees. All Trustees stand for election at the AGM

## Objectives and activities

Charitable purposes

The advancement of education,  
 The advancement of citizenship or community development,  
 The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended

Summary of the main activities in relation to these objects

To provide recreational facilities, and organise recreational activities, with the object of improving the conditions of life for those individuals residing within the "Operating Area"  
 Table Tennis club and competitions, Yoga, dance classes, Ceilidhs, recitals, choir, concerts, social evening, weddings, parties  
 To advance education particularly amongst the residents of the Operating Area  
 Art class, book club, History Society  
 To advance citizenship and community development within the Operating Area, layabouts lunch, popup restaurant, community days, Annual Gathering

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

All local groups continue as do social and community events. A new group doing circuit training was started

We were able to generate enough funds to carry out quite a big project on external works as mentioned in last year's report. The surrounding perimeter giving disabled access to all hall doors was upgraded to mono block. This, together with some earthwork levelling to enhance safety, was done at a cost of some £15,000

All are agreed the it has improved safety and considerably enhanced appearance as well as cutting down on maintenance

### Financial review

#### Brief statement of the charity's policy on reserves

The policy on reserves remains the same

The policy is to build up sufficient reserves to enable a fabric fund to cover future maintenance in addition to building reserves for capital projects

We remain successful in this endeavour

#### Details of any deficit

#### Donated facilities and services (if any)

**APPENDIX 1**

**Other optional information**

The first Covid-19 restrictions were in force at the end of the financial year on 31 March. Although letting revenue shows a decrease, it was not too substantial at this stage as cancellations, the majority moved their booking forward by a year. As restrictions and the summer progressed, there were more cancellations and a different picture. At this point in the new financial year, finances remain robust thanks to a Grant for Businesses and charities with premises that were adversely affected by Covid-19. Apart from one small, Covid-19 allowed use, the hall has been closed since 23 March. We have weekly inspections and our insurance remains in operation as we are requested.

**Declaration**

**Kinlochard Village Hall (SCIO)**

**SC024887**

**Receipts and Payment Account for year ended 30 April 2020**

|   | 2020           | 2020       | 2020           | 2019          | 2019       | 2019          |
|---|----------------|------------|----------------|---------------|------------|---------------|
|   | Unrestricted   | Restricted | Total          | Unrestricted  | Restricted | Total         |
|   | £              | £          | £              | £             | £          | £             |
| <b>Receipts</b>                                     |                |            |                |               |            |               |
| Donations   | 1,013          | 350        | 1,363          | 767           | 350        | 1,117         |
| Grants - Revenue                                    | 100            | -          | 100            | 100           | -          | 100           |
| Grants - Capital                                    | -              | -          | -              | -             | -          | -             |
| Bridging finance                                    | -              | -          | -              | -             | -          | -             |
| Receipts from fundraising activities                | 3,395          | (250)      | 3,145          | 1,074         | (250)      | 824           |
| Income from investments other than land & buildings | -              | -          | -              | -             | -          | -             |
| Rents from land and buildings                       | 14,960         | -          | 14,960         | 15,774        | -          | 15,774        |
|   | <u>19,469</u>  | <u>100</u> | <u>19,569</u>  | <u>17,715</u> | <u>100</u> | <u>17,815</u> |
| <b>Payments</b>                                     |                |            |                |               |            |               |
| <b>- relating directly to charitable activities</b> |                |            |                |               |            |               |
| Electricity   | 2,460          | -          | 2,460          | 1,802         | -          | 1,802         |
| Insurances  | 942            | -          | 942            | 920           | -          | 920           |
| Cleaning  | 2,727          | -          | 2,727          | 2,571         | -          | 2,571         |
| Repairs and maintenance                             | 2,999          | -          | 2,999          | 3,023         | -          | 3,023         |
| Miscellaneous and general expenses                  | 71             | -          | 71             | 376           | -          | 376           |
| Lease of field                                      | 300            | -          | 300            | 600           | -          | 600           |
| Website running costs                               | 282            | -          | 282            | 291           | -          | 291           |
| Telephone and broadband                             | 787            | -          | 787            | 683           | -          | 683           |
| Community Events                                    | 594            | -          | 594            | 888           | -          | 888           |
|   | <u>11,163</u>  | <u>-</u>   | <u>11,163</u>  | <u>11,153</u> | <u>-</u>   | <u>11,153</u> |
|   | <u>15,860</u>  | <u>-</u>   | <u>15,860</u>  | <u>1,221</u>  | <u>-</u>   | <u>1,221</u>  |
| <b>Capital Expenditure</b>                          |                |            |                |               |            |               |
|   | <u>27,023</u>  | <u>-</u>   | <u>27,023</u>  | <u>12,374</u> | <u>-</u>   | <u>12,374</u> |
|   |                |            |                |               |            |               |
| <b>Surplus / (Deficit) for year</b>                 | <u>(7,554)</u> | <u>100</u> | <u>(7,454)</u> | <u>5,341</u>  | <u>100</u> | <u>5,441</u>  |
|   |                |            |                |               |            |               |
|   | <u>25,782</u>  | <u>200</u> | <u>25,982</u>  | <u>20,441</u> | <u>100</u> | <u>20,541</u> |
|   | <u>(7,554)</u> | <u>100</u> | <u>(7,454)</u> | <u>5,341</u>  | <u>100</u> | <u>5,441</u>  |
|   | <u>18,228</u>  | <u>300</u> | <u>18,528</u>  | <u>25,782</u> | <u>200</u> | <u>25,982</u> |

**Kinlochard Village Hall (SCIO)**

**SC024887**

**Receipts and Payment Account for year ended 30 April 2020**

**Independent Examiner's Report to the Trustees of Kinlochard Village Hall**

I report on the accounts of the charity for the year ended 30 April 2020 which are set out on page 1

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations
- have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*John McCree*

Name **JOHN MCCREE**  
 Date **28 JAN 2021**  
 Qualification **BOX KEEPER**  
 Address **ARROSS COTTAGE  
 KINLOCHARD  
 STIRLING FK8 3TL**

the trustees during the period or the previous year.  
 Kinlochard Village Hall (SCIO) on 16/09/2017

10 James Murray-Brown - Treasurer 06-Dec-20